

# Hustisford School District

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**District Office**

845 S. Lake St. · P.O. Box 326  
Hustisford, WI 53034  
(920) 349-8109

**Jr./Sr. High School**

845 S. Lake St. · P.O. Box 326  
Hustisford, WI 53034  
(920) 349-3261

**John Hustis Elementary**

600 S. Hustis. St · P.O. Box 386  
Hustisford, WI 53034  
(920) 349-3228

**Heather Cramer**

District Administrator

**Clint Bushey**

Dean of Students

**Margaret Bell**

Principal

**John Kiefer**

Director Financial Services

**Terri Kreitzman**

Director of Special Education

## **Personnel and Policy Committee Minutes from Monday, August 6, 2018**

The **Personnel and Policy Committee** of the Hustisford School District Board of Education met on Monday, August 6, 2018, at 5:00 p.m., in the conference room within the offices, at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

**Present:** Tracy Malterer, board member (chair); David Stryck, board member; and Heather Cramer, superintendent of schools

### Old Business:

- Teacher Handbook—Mrs. Cramer discussed with the committee the possibility of having the compensation committee discuss the teacher handbook area of retirement to hear from the group ideas for their ideas. The committee agreed that it is important to review this area with the compensation committee.

### New Business:

- Staffing 2018-2019—Positions possibly open—Teacher JHE—Mrs. Cramer updated the committee on the current class sizes in each of the grades at JHE. There are several classes that have grown and the committee discussed how to handle the class sizes. One position is currently posted for relief in first grade.
- Hiring of Food Service Assistant and Director—Mrs. Cramer updated the committee on the interview process and that hiring is moving along.
- Policy Review—NEOLA policy updates—The committee discussed the policies and indicated that they were ready for them to move to the full board for approval.
- School Lunch Fees for 2018-2019—Mrs. Cramer indicated that Ms. Fitzsimmons ran the information prior to her retirement and it is determined that all lunch, breakfast, and milk prices will remain.
- Volunteer Handbook—Mrs. Cramer provided a copy of the new volunteer handbook for the committee to review. The committee recommended that it move forward to full board for approval.
- School Safety Grant Update—Mrs. Cramer updated the committee on the first school safety grant and that work is scheduled. She also indicated that she has placed the letter of intent for the second round of grants.
- Jr. High Volleyball Coach—Mrs. Cramer indicated that there was one applicant for MS volleyball.
- Support Staff Wage Discussion—Mrs. Cramer discussed the issue of support staff compensation with the committee. The full board will continue the discussion. The committee asked Mrs. Cramer and Mr. Kiefer to prep information for the next board meeting.